EASTCROFT PARK COMMUNITY PRIMARY SCHOOL

"Never settle for less than your best "

CONFIDENTIALITY POLICY

DATE OF ISSUE: September 2022
STATUS: Ratified by Governing Body 16 November 2022

This policy has been written in partnership with the staff and leadership team of Eastcroft Park Community Primary School.

The purpose of the policy is to clearly outline the expectations that we as a school have of not only of our employees, but also of any volunteers, students or trainees who may come into our school.

High professional standards regarding confidentiality are expected because they safeguard the interests and well being of all individuals in our school community.

Behaviour that breeches confidentiality, or that threatens to undermine professionals working within our setting, children who attend our school, or any member of the local community that we serve will not be tolerated.

POLICY STATEMENT:

As a condition to, and in consideration of, matters of a confidential nature being discussed during your attendance to any meetings or activities within our school, you agree to keep confidential all such discussions, and agree not to disclose in whole or in part any confidential information learned or discuss such matters with any person outside the school, unless and until such time as an official external announcement is made in relation to the subject matter thereof.

I have read and understood the confidentiality policy

Signed _____

Name _____

Date _____